



Access Control

Managing Access for
Improved Security and Control



Key Benefits

- Protects the workplace from unauthorised entry
- Controls access to specific areas
- Utilises the same employee ID badge as that used for clockings and activity bookings
- Designed for simple configuration; especially suited to organisations with large numbers of employees
- Compatible with Timeclocks and time booking terminals



Access Control

Access control is necessary to protect the workplace from unauthorised entry. Open Options Access Control can be used to protect your people, your workplace, enforce health and safety procedures or prevent casual theft. Additionally, it can be used to control access to specific sites, departments and other internal areas for authorised employees, contractors or visitors.

Entry can be restricted via perimeter or internal doors, turnstiles, lift doors or car park barriers. Access Control fully integrates with all aspects of Open Options and utilises the same employee ID badge as that used for clockings and activity bookings. Similarly, the system is fully scalable and has no limitations on the number of sites, doors or barriers.

Open Options

Open Options, the UK's leading workforce management system, helps organisations maximise the investment in their people by providing a solution to manage all aspects of workforce time. It has been designed for HR, Finance and Operations managers to reduce the burden of people management whilst driving down costs, improving efficiencies and maximising staff deployment.

Open Options is fully scalable and is used by organisations of all sizes across single and multiple locations. Industry-acclaimed for its easy-to-use and intuitive structure, Open Options can be tailored to any organisation's requirements and work rules whilst supporting legislative directives. Information can be viewed by individuals based on their own user-definable access rights to improve information flow whilst maintaining confidentiality. The system also integrates with HR, Payroll, Finance and Business systems to provide seamless dissemination of information and improve communications.

Control of Entrances and Exits

Access is allowed or denied according to user-defined tables set within Open Options. These detail which people can have access, when they can have access (days and times) and through which access points. The system has been designed for simple configuration and is especially suited to organisations with large numbers of employees.

Badge Technology

The system supports a wide variety of technologies, including bar code, magnetic stripe and proximity badges, radio frequency tags and biometric readers.

Secure Central Control

Security authorisations are created centrally for each individual within Open Options. These records can be amended or invalidated at any time to ensure flexibility of operation and control. Lost or stolen cards can be disabled promptly for assured control. In the event of an emergency evacuation, the doors can be configured to spring open.



Access Control Equipment

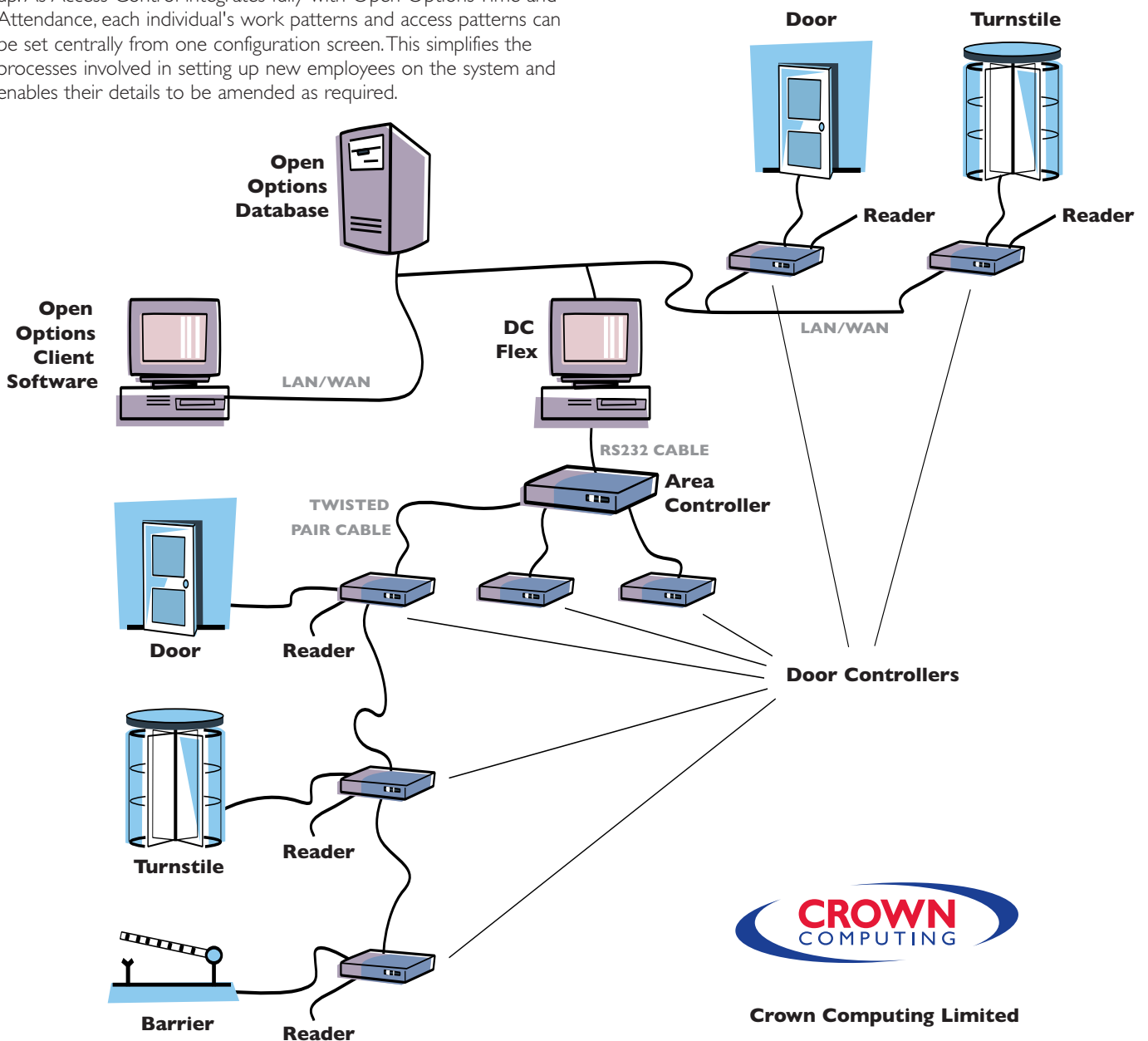
Access is controlled via Area and Door Controllers as detailed in the diagram. It is compatible with Timeclocks and time booking terminals to allow the capture of attendance information as well as controlling site access. Equipment can either be independently cabled or installed on the LAN.

Minimising Duplicate Data

Open Options has been designed to minimise configuration and set up. As Access Control integrates fully with Open Options Time and Attendance, each individual's work patterns and access patterns can be set centrally from one configuration screen. This simplifies the processes involved in setting up new employees on the system and enables their details to be amended as required.

Roll Call and Site Evacuation

If the site needs to be evacuated in the event of an emergency or drill, Open Options will provide a roll call report detailing all people on the site including employees, visitors and contractors for each assembly point. Alternatively, the system can be configured to record all people exiting the site in an emergency so that any remaining on the site can be easily identified.



Crown Computing Limited

Amber Close, Tamworth Business Park,
Amington, Tamworth, Staffordshire, B77 4RP
Tel: 01827 309800 Fax: 01827 309810

Email: info@crowncomputing.co.uk
Website: www.crowncomputing.co.uk

